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Playbill and Promotion

Machinal (1998)

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Fall 9-29-1998

## Memo from Kate Roche, Box Office Manager, to Cast & Crew

Kate Roche

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# **Machinal**

## **Memo**

**To: Cast & Crew**

**From: Kate Roche, Box Office Manager**

**Date: 29 September 1998**

**Re: Tickets for Machinal**

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### **Reservations**

**The Box Office will begin accepting reservations from cast and crew for tickets for Machinal on Monday, October 5<sup>th</sup>. Please come upstairs to the Box Office, Monday through Friday between 1:00 and 5:00, or call x2218 to make your reservations.**

### **Complimentary Tickets**

**Each cast and crew member is entitled to two complimentary tickets.**

**Thanks-  
Kate**